

如何填寫西來大學線上申請系統？

How to fill in the application through  
Uwest online registration system?

# 1. 請到國際學院官網

Please go to IICA official website, Chinese version

南華大學國際及兩岸學院

南華大學 回首頁 English

最新消息  
主管簡介  
關於我們  
國際合作交流  
兩岸合作交流  
**海外學習專區**  
境外學士學位  
招生資訊  
獎學金  
華語中心  
法規與SOP  
活動剪影  
相關連結  
下載專區

1 點選Choose

2 3

There are NHU  
**International Students Association**  
and students from more than 30 countries  
have cultural exchange activities on a regular basis.

首頁 > 南華西來(2+2)雙學位

海外學習獎勵要點 教育部學海系列簡章 **南華西來(2+2)雙學位** 美國西來大學ESL專區 亞太大學交流會UMAP 計畫

海外學習團資訊 海外道場義工服務 海外移地學習課程 海外學習說明會/發表會 海外學習心得分享 海外學習影片分享

海外學習QA問答集

南華西來雙學位

(一)申請時程與要點：  
1. 依據當年度實際公告時程，學生個人提出申請後，由各學系彙整申請資料至國際學院。

109學年度申請時程  
西來大學行事曆(Calendar of Uwest)：點我(2020-2021)

申請入學點我 Online Application  
招生資訊 Admission  
行事歷  
聯絡我們

依學習方式選擇其中之一  
Choose one of it.

## 2.請點選項1的連結進入網站

# Press item 1' s link(yellow square) to Uwest registration system

西來大學：(校內推薦通過後，會再另行通知準備西來所需資料)

如何填寫西來大學線上申請How to fill in the application in Uwest's online registration system?(Click here)

### 2+2- Degree Program

1. Online application and application fee ([click here](#));
2. Essay作文\*;
3. One letter of recommendation推薦信一封;
4. Home school' s official transcript英文版歷年成績單;
5. Official TOEFL or IELTS score report官方核發托福或雅思成績單\*;
6. Copy of passport護照身分頁全頁複本;

(以下請於審核通過後繳交影本至國際學院，並於西來線上申請時上傳pdf)

7. Bank statementUSD \$22,000存款證明;
8. Financial Sponsor Agreement經濟資助者協議書 ([click here](#));
9. FERPA form研修成績授權書([click here](#))

Majors- Business, English, Liberal Arts & Psychology

### 四、通過校內推薦，西來大學須繳交的申請文件

如何填寫西來大學線上申請How to fill in the application in Uwest's online registration system?(Click here)

#### 交換- ESL Program

1. 網路申請([click here](#));
2. 英文版歷年成績單;
3. 護照身分頁全頁複本;

(以下請於審核通過後繳交影本至國際學院，並於西來線上申請時上傳pdf)

4. 存款證明英文版(最少12,000美元);
5. 經濟資助者協議書 ([click here](#));
6. 研修成績授權書([click here](#))

ESL courses

#### 交換- Degree Program

1. 網路申請 ([click here](#));
2. 作文, 題目: 400-500 words answer the question- what skills and attitudes do you believe are necessary for a successful life ?
3. 推薦信一封;
4. 英文版歷年成績單;
5. 官方核發托福或雅思成績單; 官方核發托福或雅思成績單: 請提供 code 4347 給 ETS 公開成績單給西來大學。
6. 護照身分頁全頁複本;

(以下請於審核通過後繳交影本至國際學院，並於西來線上申請時上傳pdf)

7. 存款證明(最少12,000美元);
8. 經濟資助者協議書 ([click here](#));
9. 研修成績授權書([click here](#))

Majors- Business, English, Liberal Arts & Psychology

注意：交換學生，可以申請ESL program 或Degree Program (例如: 英語系、商管系或心理系等)。

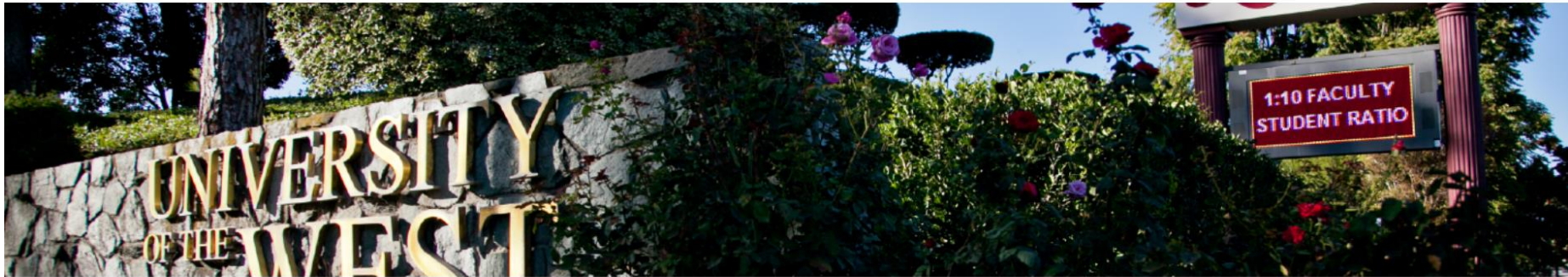
\*Essay題目：400-500 words answer the question- what skills and attitudes do you believe are necessary for a successful life ?

# 3. 進入西來線上申請網站，請先註冊 To sign up an account. And then log in.



UNIVERSITY OF THE WEST  
Online Application

 Log In



Sign in

Please sign in with your User Name and Password:

Username

Password

**SIGN IN**

To start your application, select Sign Up.  
[Sign Up](#) | [Forgot Username/Password](#)

## 4. 開啟新申請表，選擇就讀學程

# Start a new application and choose your program

THE WEST  
pplication

15

START NEW My Events

INTERNATIONAL ESL EXCHANGE  
issued.

ADMINISTRATION - FALL 2019  
is due on Fri, May 31, 2019

### Update Application

Are you an International Student?  
Please select one

Undocumented students: Choose "No" for the question, "Are you an International Student?"

Student Type  
Please select one

Degree  
Please select one

Program  
Please select one

Term  
Please select one

CANCEL UPDATE APPLICATION

Are you an International Student?

Yes

你是國際學生嗎？選Yes

Please select one

No

Yes

Student Type

Please select one

Please select one

1. Undergraduate

2. Graduate

3. English as a Second Language (ESL) Certificate

4. Graduate Certificate (Post-MBA/Business)

7.1. 2+2 Program (approved partner schools only)

7.2. Exchange ESL Program (approved partner schools only)

7.3. Exchange Undergraduate Program (approved partner schools only)

7.4. Exchange Graduate Program (approved partner schools only)

選擇學位類型，請從7.1/7.2/7.3/7.4中選擇，其它不要選。  
Please choose from 7.1/7.2/7.3/7.4. Don't choose 1-4.

以2+2為例：你需要選擇學程及進入就讀時間

2+2: You need to choose your program and the time you want to enroll.

Program

Please select one

Please select one

Business Administration

English

Liberal Arts

Psychology

Term

Please select one

Please select one

Fall 2019

Spring 2020

Student Type

7.2. Exchange ESL Program (approved partner schools only)

Please select one

- 1. Undergraduate
- 2. Graduate
- 3. English as a Second Language (ESL) Certificate
- 4. Graduate Certificate (Post-MBA/Business)
- 7.1. 2+2 Program (approved partner schools only)
- 7.2. Exchange ESL Program (approved partner schools only)**
- 7.3. Exchange Undergraduate Program (approved partner schools only)
- 7.4. Exchange Graduate Program (approved partner schools only)

以ESL交換生為例：你需要選擇進入就讀時間  
ESL: You need to choose the time you want to enroll.

Term

Please select one

Please select one

- Fall 2019
- Spring 2020

Student Type

7.3. Exchange Undergraduate Program (approved partner schools only)

Please select one

- 1. Undergraduate
- 2. Graduate
- 3. English as a Second Language Certificate
- 4. Graduate Certificate (Post-MBA/Business)
- 7.1. 2+2 Program (approved partner schools only)
- 7.2. Exchange ESL Program (approved partner schools only)
- 7.3. Exchange Undergraduate Program (approved partner schools only)**
- 7.4. Exchange Graduate Program (approved partner schools only)

以DP交換生為例：你需要選擇學程及進入就讀時間  
DP exchange: You need to choose your program and the time you want to enroll.  
\*DP需要needs有托福Toefl iBT69/雅思IELTS 5.5

Program

Please select one

Please select one

- Business Administration
- English
- Liberal Arts
- Psychology**
- Undecided

不知道就讀哪科，請選Liberal Arts。  
If you don't know which program you want, please choose Liberal Arts

# 5. 填寫資料

## Fill in the application

The screenshot shows the 'Personal Information' section of an application form. The header includes the University of the West logo, a 'Sign Out' link, and a 'REVIEW YOUR APPLICATION' button. The form fields are as follows:

- Title: MS. (dropdown menu)
- First Name: (required field, marked with a red dot and 'This field is required.')
- Middle Name: (text input)
- Last/Family Name: (required field, marked with a red dot and 'This field is required.')
- Email: (required field, marked with a red dot and 'This field is required.')
- Suffix: Please select an option (dropdown menu)
- Preferred Name (nickname): (text input)
- Birthdate: 2000 (year), Jan (month), 1 (day), x (dropdown menu)

\*請記得先準備護照身分頁清晰電子檔，英文歷年成績單掃描檔案，托福/雅思成績單掃描檔案

You need to upload passport, transcript and TOEFL/IELTS report, so prepare them in advance.



# \*如果選錯身分或學程？\*

## What if you choose the wrong type?

The image shows a sequence of three screenshots from a web browser, illustrating how to update an application type. The browser address bar shows the URL: [https://uwestedu.force.com/onlineapp/TargetX\\_App\\_Apply2?app=a2x11000000V](https://uwestedu.force.com/onlineapp/TargetX_App_Apply2?app=a2x11000000V). The first screenshot shows the 'Personal Information' page with a red box around the hamburger menu icon. A blue arrow points from this icon to the second screenshot, which shows the 'Application Sections' menu with a yellow 'UPDATE APPLICATION TYPE' button. Another blue arrow points from this button to the third screenshot, which is a confirmation dialog box titled 'Update Application Type'. The dialog box contains the text: 'PLEASE NOTE : Updating your responses to the Application Type may change the application form.' and features a yellow 'CONFIRM' button and a 'Close' link.

完成申請表如下

The finished application is as below.

## Personal Information

Title

Mr. 選擇Mr. 或Miss之類的

First Name

你的名字

Middle Name

如果有中間名在寫

Last/Family Name

你的姓氏

Email

絕對可以聯絡到你的信箱

Suffix

Preferred Name (nickname)

Birthdate

Gender

Male

## Contact Information

Email

請跟上面的信箱一樣

Mobile Text

By providing your mobile number, you consent to receive text messages sent from University of the West.

**Mobile Phone**

+886

填自己的手機

**Other Phone****Mailing Address****Mailing Address** 可以到郵局網站，查詢你家地址翻譯**Country**

TW

**Street address line 1**

填你的戶籍或通訊地址

**Street address line 2****Township**

Tainan

**State****Postal Code****Is this address your permanent mailing address?**

Yes

**Citizenship Information****Citizenship**

International

**Birth City****Birth Country**

Taiwan(R.O.C)

**Social Security Number**

000-00-000

通常來說，你不會有SSN，所以請依Help Text指示填寫

**Help Text**

All applicants, including DACA, who have a US Social Security Number (SSN) are required to enter it. If you do not have an SSN, enter 000-00-000 in the SSN field.

**Do you currently hold a valid US Visa?**

No

基本上，申請時你還不會有簽證(VISA)

**List all citizenships**

Taiwan

填Taiwan或是你的國籍

**Legal Photo ID****Help Text**

University of the West will require a legal photo ID(s) to complete your application.

Please upload a copy of your passport

1.  PASSPORT-已转档.pdf

請上傳清晰護照身分頁照片，命名passport

**Passport Issuing Country****Country**

TW

依護照發行地填，護照內有寫

**Passport Number**

請看護照內

**Application Information****Do you plan on attending**

Full time

都是full time喔

**Help Text**

By law, F-1 visa holders must attend full time.

**Have you applied to UWest before**

依你實際情況填寫

**Previous College/University Attended** Application Type選對的話，出現的一定是這個選項而不是High School

**School**

Nanhua University (Chiayi, Taiwan)

請填南華，他會自動出現左邊選項

**Are you currently enrolled at this institution?**

- Yes  
 No

**Did you earn a degree from this institution?**

- Yes  
 No

Upload Unofficial Transcript

1.  score-已转档.pdf 請上傳歷年成績單，英語版

**Personal Essay****Help Text**

What skills and attitudes do you believe are necessary for a successful life? (This essay must be your own work and should be between 400-500 words)

Please upload your essay (file types- .doc or .docx):

1.  Personal essay.docx 請依照題目去寫，切記勿·抄·襲，抄襲者後果自負

**Parent/Guardian Information**

Are you 18 or over?

依你實際情況填寫

**Additional Information and Documents**

Are you a US Veteran?

依你實際情況填寫

Are you Hispanic or Latino?

依你實際情況填寫

Select one or more of the following races: 依你實際情況填寫

- American Indian or Alaska Native  
 Asian  
 Black or African American  
 Native Hawaiian/Other Pacific Islander  
 White  
 Prefer to not respond

Are you a clergy member/monastic?

依你實際情況填寫

How did you hear about UWest? 依你實際情況填寫

- High School Visit
- Community Event
- College/career Fair
- On-site Admissions
- Common App
- Naviance
- Digital Advertisement
- Print Advertisement
- Online Search
- Friend/Family
- UWest Alumni
- Fo Guang Shan/Hsi Lai Temple
- Other

If other, please let us know here:

If other, please let us know here:


Help Text:

International applicants need to submit additional documents:

以下黃底四項，請上傳，並以同樣名字命名

- **TOEFL or IELTS score report** (see Academic Catalog ([http://www.uwest.edu/wp-content/uploads/2018/08/UWest\\_Academic\\_Catalog\\_2018-2019.pdf](http://www.uwest.edu/wp-content/uploads/2018/08/UWest_Academic_Catalog_2018-2019.pdf)) on page 45-46);
- **Bank statement**;
- **Sponsor Agreement Form** (<http://www.uwest.edu/apply/international-students/>) (if applicable);
- **Letter of Verification** (for exchange and 2+2 program only); 國際學院會處理
- **FERPA Exchange Form** (<http://www.uwest.edu/wp-content/uploads/2019/04/FERPA-for-Exchange.pdf>) (for exchange and 2+2 program only);
- Copy of previous I-20, visa, I-94, OPT/EAD card (for international transfer applicants only);
- F1 Status Verification Form (<http://www.uwest.edu/wp-content/uploads/2019/04/F1-Verification-of-Status-prior-to-Transfer.pdf>) (for international transfer applicants only);

Upload Additional Documents:

1.  ibt, bank statement, and sponsor agreement form.docx

how to do Application fee &  
E-Sign





English - Fall 2019

My Events

Go To...

STARTED ON **Mon, April 29, 2019**  
DUE ON **Fri, May 31, 2019**



It will take about 1 minute to finalize your application

**FINISH APPLICATION**

[Start a New Application](#)

You have not registered for any upcoming events.



Personal Information

● = REQUIRED

Title

Ms.



First Name

● YUNG-HSIN

Middle Name

Last/Family Name

● CHANG CHIEN

Email

● fly870124@gmail.com

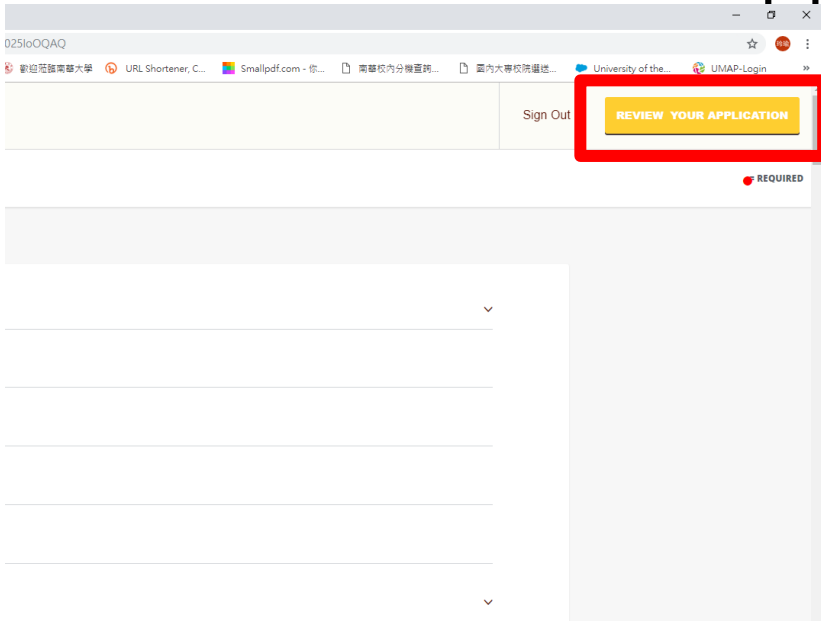
Suffix

III

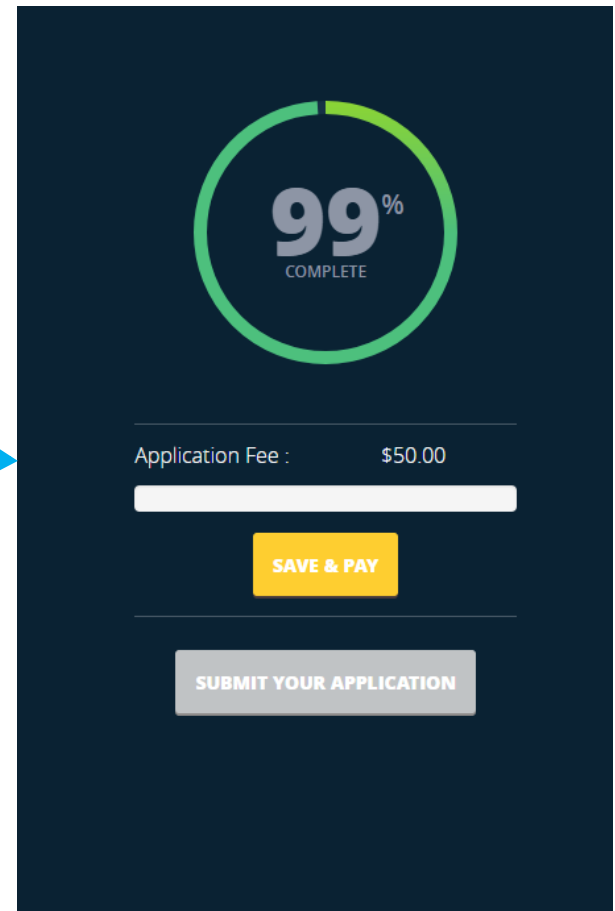


## 6. 支付報名費

Pay the registration fee and submit your application



報名費(registration fee)  
2+2 : USD 50  
Exchange : USD 100  
請準備可線上付款之信用卡  
You need a master card/VISA





## Personal Information

[EDIT](#)

Title

● First Name

Middle Name

● Last/Family Name

● Email

Suffix

Preferred Name (nickname)

● Birthdate

● Gender

## Contact Information

[EDIT](#)



Application Fee : \$50.00

100%

✓ Payment Received

**SUBMIT YOUR APPLICATION**

Verify &amp; Submit

**Electronic Signature and Statement of Integrity**

I certify that my application and all information submitted during the admission process- including my academic record, personal statement, awards, activities and supporting materials- are my own work, factually true and correct, and honestly presented. I have attended or am attending no institution other than those listed. I understand that I am responsible for the accuracy of the application and that University of the West may verify the information. I further understand that withholding information or giving false information or other misconduct prior to enrollment may be cause for denial of admission, withdrawal of an admission offer, registration cancellation, expulsion, or revocation.

I acknowledge that the documents I submitted become the property of University of the West and will not be returned to me for any reason. I further acknowledge that the application fee is non-refundable.

I verify all is true and correct

Electronic Signature  

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[BACK TO APPLICATION](#)[VERIFY & SUBMIT](#)

若填寫上還有任何問題  
請洽國際學院承辦人

If you have any questions, please  
contact this email.

Lingyu@nhu.edu.tw

05-2721001 #1713